Job Related Information

This document includes information about the role for which you are applying and the information you will need to provide with your application.

1. Role Details

<table>
<thead>
<tr>
<th>Vacancy reference</th>
<th>14907</th>
</tr>
</thead>
<tbody>
<tr>
<td>Job title:</td>
<td>Developer</td>
</tr>
<tr>
<td>Reports to:</td>
<td>Lead Developer, Academic Services Vertical</td>
</tr>
<tr>
<td>Salary:</td>
<td>£33,199 to £39,609</td>
</tr>
<tr>
<td>Terms and conditions:</td>
<td>Academic Related and Support Staff</td>
</tr>
<tr>
<td>Grade</td>
<td>7</td>
</tr>
<tr>
<td>Duration of post:</td>
<td>Permanent</td>
</tr>
<tr>
<td>Working hours:</td>
<td>37</td>
</tr>
<tr>
<td>Location:</td>
<td>Walton Hall, Milton Keynes</td>
</tr>
<tr>
<td>Closing date:</td>
<td>Midday 28/08/2018</td>
</tr>
<tr>
<td>Type of application form accepted:</td>
<td>Long version application form with CV</td>
</tr>
<tr>
<td>Number of referees required:</td>
<td>3</td>
</tr>
<tr>
<td>Unit recruitment contact:</td>
<td>Glyn Bailey</td>
</tr>
</tbody>
</table>
2. Summary of duties

Responsibilities
1. To progress strategic projects, small changes, service requests and fixes from a backlog of items, through to solution, test and release.
2. To estimate and agree the effort and timescales for work.
3. To work collaboratively within the immediate team and broader vertical.
4. Knowledge share to ensure team success.

Duties
5. To help to prioritise items in a backlog to best address business needs.
6. To assist in the production of solution designs which are feasible and cost effective, typically from User Stories.
7. To develop and test solutions, via code change and configuration, which meet designs and conform to standards. This may include working autonomously to research new knowledge areas.
8. To produce Specifications from Design Specifications.
9. To provide Impact Analyses for proposed items and their solutions.
10. To peer review work produced by colleagues.
11. To manage code related to software development activities under departmental standard version control and configuration management processes.
12. To ensure that all work follows departmental methods and standards and conforms to agreed quality.
13. To contribute to the development of methods and standards.
14. To, on occasion, support, mentor and supervise more junior or less experienced colleagues.

3. Person specification

Qualifications and Experience
1. Previous experience working in a 2nd or 3rd line Support, BAU or small change function.
2. Proven development expertise in at least one of the OU’s core development technologies (certainly including C# and .Net and/or PHP with LAMP).
3. Expertise in other technologies would be an advantage, in particular any of the following: Java, jQuery, OSB, SOA, Javascript, Powershell, XHTML, HTML, CSS.
4. Expertise in using particular products would be an advantage, in particular any of the following: Kentico, Exalead, Sharepoint, Oracle Service Bus.
5. Previous experience of code management using GIT.
6. Previous experience using TFS for work item management and configuration management would be an advantage.
7. Recent practical software development experience in large IT department, including design, development and unit testing.
8. Knowledge and experience of software development methods and standards preferably in an Agile (Scrum) environment.
9. Ability to produce design specifications that are clear and accurate and meet user requirements.
10. Systematic, logical approach to systems design and construction.

Personal Qualities
11. Able to work autonomously to research and solve technical problems.
12. Can quickly grasp business problems and assess when and how IT can add value.
13. Ability to collaborate effectively with IT colleagues.
14. Ability to communicate progress to business customers, including the ability to translate complex technical issues into business language. Able to manage business expectations.
15. Evidence of commitment to maintaining and improving processes and standards.
17. Owns items and manages them to resolution.

**External Awareness**
Keeps up to date with developments in professional field.

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**4. Role specific requirements e.g. Shift working**

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**5. About the unit/department**

**INFORMATION ABOUT INFORMATION TECHNOLOGY (IT)**

The Higher Education sector in England is undergoing dramatic change as institutions adjust to serious reductions in state funding for teaching and students have to bear more of the cost of their education. As well as these cost drivers, the entry of more private providers to the sector and the increasing consumer power of high fee-paying students will put a premium on service delivery and cost efficiency. In turn, this will throw emphasis on the development of robust, efficient, enterprise-scale IT systems to increase efficiency and customer choice.

Information Technology provides and supports all central University IT services and is responsible for the institution’s Technical Infrastructure. In addition to this service and support provision, it develops systems to support the business requirements of the organisation.

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**6. How to obtain more information about the role or application process**

If you would like to discuss the particulars of this role before making an application please contact Kieran Begley Lead Developer, Tuition Delivery & Outcome Team email: Kieran.begley@open.ac.uk.

If you have any questions regarding the application process please contact Glyn Bailey on 01908 653285 or email: IT-recruitment@open.ac.uk.

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**7. The application process and where to send completed applications**

<table>
<thead>
<tr>
<th>Please ensure that your application reaches the University by:</th>
<th>Midday 28 August 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Post it to:</td>
<td></td>
</tr>
</tbody>
</table>
8. Selection process and date of interview

<table>
<thead>
<tr>
<th>The interview panel will be chaired by:</th>
<th>Kieran Begley – Lead Developer</th>
</tr>
</thead>
<tbody>
<tr>
<td>The other members of the interview panel will be:</td>
<td>TBA</td>
</tr>
<tr>
<td>The interviews will take place on:</td>
<td>TBA</td>
</tr>
<tr>
<td>The selection process for this post will include</td>
<td>TBA</td>
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</tbody>
</table>

We will let you know as soon as possible after the closing date whether you have been shortlisted for interview. Further details on the selection process will also be sent to shortlisted candidates. Applications received after the closing date will not be accepted.