Job Related Information

This document includes information about the role for which you are applying and the information you will need to provide with your application.

1. Role Details

<table>
<thead>
<tr>
<th>Vacancy reference</th>
<th>14819</th>
</tr>
</thead>
<tbody>
<tr>
<td>Job title:</td>
<td>Lecturer/Senior Lecturer in Nursing</td>
</tr>
<tr>
<td>Reports to:</td>
<td>Head of Nursing and Social Work</td>
</tr>
<tr>
<td>Salary:</td>
<td>£39,992 - £47,722 for AC3 &amp; £50,618 - £56,950 for AC4</td>
</tr>
<tr>
<td>Terms and conditions:</td>
<td>Academic</td>
</tr>
<tr>
<td>Grade</td>
<td>AC3/AC4</td>
</tr>
<tr>
<td>Duration of post:</td>
<td>Fixed Term Contract for 24 months</td>
</tr>
<tr>
<td>Working hours:</td>
<td>Full-time</td>
</tr>
<tr>
<td>Location:</td>
<td>Walton Hall, Milton Keynes</td>
</tr>
<tr>
<td>Closing date:</td>
<td>5.00pm on 20 July 2018</td>
</tr>
<tr>
<td>Type of application form accepted:</td>
<td>Covering Letter, Application Form and CV</td>
</tr>
<tr>
<td>Number of referees required:</td>
<td>Three</td>
</tr>
<tr>
<td>Unit recruitment contact:</td>
<td>Helen Jackman</td>
</tr>
</tbody>
</table>
2. Summary of duties

We are seeking to appoint a Lecturer/Senior Lecturer in Nursing to contribute to the work of the Nursing qualifications. The successful candidate will possess a background in Nursing practice and education and if applying for the role as Senior Lecturer, will additionally offer expertise in research and scholarship as evidenced by ongoing professional development and measurable outputs. As well as contributing to the production, presentation and updating of modules within the discipline you will also need to be able to write materials for other modules within the School’s awards and degrees and help to maintain existing awards. Your research (existing or developing) needs to appropriately underpin the discipline teaching materials and help to maintain the leading-edge reputation of teaching within the School of Health, Wellbeing and Social Care (HWSC). To this end you will be expected to join one of the School’s research groups. Teaching in Nursing involves being a member of one or more module teams responsible for the production and maintenance of open and distance learning materials that draw on a system of blended teaching and learning. You should ideally have some knowledge of technology-enhanced learning. If appointed at Senior Lecturer grade you will be expected to take on additional academic leadership roles across the discipline.

The School’s curricula aims to make a significant contribution to the education and skills of the Health and Social Care workforce as required by professional bodies and in the light of new initiatives within the Health and Social Care sectors. The development of study skills is an important aspect of teaching across the School.

You will work individually and as part of a team and you will contribute to the team by:

- developing learning materials, including the updating, writing and redrafting of materials, critical reading, editing associated material, and the production of audio-visual and online resources;
- playing a full part in the presentation and maintenance of existing courses, including writing assignments, monitoring tutors and participating in assessment and cluster award boards;
- developing synergies between teaching and research by developing a personal research plan that aligns with one or more of the School’s research themes;
- promoting equal opportunities across all aspects of School activities including teaching and research; and
- undertaking any other duties as required by the Head of School or Head of Nursing and Social Work; this will include additional academic leadership roles if appointed at Senior Lecturer grade.

3. Person specification

Requirements  (E = Essential/ D = Desirable)

<table>
<thead>
<tr>
<th>Education, qualifications and training</th>
</tr>
</thead>
<tbody>
<tr>
<td>Essential:</td>
</tr>
<tr>
<td>- Master’s degree or equivalent in a field related to Nursing (at Lecturer grade);</td>
</tr>
<tr>
<td>- PhD or equivalent related to increasing the pursuit of knowledge in a field relevant to the post (at Senior Lecturer grade);</td>
</tr>
<tr>
<td>- A recognised professional qualification that is currently registered with one of the UK regulators for Nursing or Social Practice in the UK</td>
</tr>
<tr>
<td>- A post graduate teaching qualification;</td>
</tr>
<tr>
<td>- Evidence of relevant continuing professional development.</td>
</tr>
</tbody>
</table>
### Desirable:
- HEA or equivalent accreditation.

### Knowledge, work and other relevant experience

#### Essential:
- An understanding of policy and practice issues across the relevant discipline area from a UK perspective;
- Ability to work effectively, flexibly and collaboratively with others; being reflective and self-critical of personal contributions;
- Excellent command of spoken and written English, with the capacity to communicate clearly and influentially with a range of stakeholders;
- An ability to write materials for students studying online, in, and outside of, immediate area of expertise;
- An understanding of supported open and distance learning and an ability to write clearly and cogently for diverse audiences;
- Proven ability to plan and organise work to agreed deadlines, within resource constraints, and sometimes under pressure;
- Developing evidence of participation in high-quality research in a relevant field commensurate with career stage;
- An understanding of the role of new technologies within blended teaching and learning, and a commitment to innovation in this area;
- Demonstrable commitment to equal opportunities and anti-oppressive practice;
- The commitment to develop the discipline within an interdisciplinary and multi-professional framework in which there is a strong service-user partnership focus.

For Senior Lecturer you must additionally demonstrate:
- Evidence of research and scholarship – evidenced through publications and or external income funding impacting a field relevant to your discipline;
- Evidence of excellent leadership and management skills including the ability to lead, motivate, delegate and encourage high performance.

#### Desirable:
- Record of publications in a relevant area that supports a relevant field of practice.

### Personal abilities and qualities

#### Essential:
- Ability and willingness to travel for work purposes, and to live within reasonable commuting distance of The Open University in Milton Keynes;
- Commitment to equal opportunities policies and practices;
- Demonstrable energy and enthusiasm for promoting Nursing education at The Open University.

#### Desirable:

---

### 4. Role specific requirements e.g. Shift working
There is an expectation the member of staff appointed to this role will be present at Walton Hall on average 2 – 3 days per week.

5. About the unit/department

Faculty of Wellbeing, Education and Language Studies
The Faculty works across a range of disciplines including education, childhood and youth, health and social care, youth work, social work, languages and applied linguistics, nursing, and sport and fitness; organised as three schools. We work proactively, taking an innovative approach to teaching and learning; develop collaborative and effective partnerships with employers and other institutions; and engage in cutting edge, action oriented and internationally recognised research.

The Faculty is based in Milton Keynes and in our national offices with our Student Support Team will be located in Nottingham. The majority of our 35,500 students are in the UK, but the Faculty also has students in the Republic of Ireland, Continental Western Europe and elsewhere in the world. The Faculty’s curriculum comprises programmes at undergraduate, Masters and doctoral levels.

Our three Schools are:
- Education, Childhood, Youth and Sport
- Health, Wellbeing and Social Care
- Languages and Applied Linguistics

The School of Health, Wellbeing and Social Care
The School of Health, Wellbeing and Social Care is one of three Schools within the Faculty. It is characterised by a vigorous intellectual life fostered through shared research/scholarship interests, collaborative teaching, and a strong external focus. The School has three distinct but inter-related areas of curriculum: Health and Social Care, Nursing, and Social Work. The School is committed to making a difference to health and social care practice and to working in partnership with key stakeholders. The School’s mission is to transform lives through health and social care education and research. Our teaching materials are underpinned by the excellence of our research as well as high quality scholarship in the area of teaching and learning that focuses on the delivery of an excellent student experience. Students of the School have won prestigious awards including, for example, the Scottish Association of Social Workers student of the year award and the Royal College of Nursing Student Nurse of the Year Award in Northern Ireland.

Teaching
The University has been developing and delivering supported open learning in the field of health and social care for over 40 years. Our materials are highly respected and we have become one of the largest providers of educational opportunities and learning solutions in this sector. Our practice-focused curriculum and emphasis on meeting the need of the health, social work and social care workforce, makes us very different from other, more traditional academic units. The School:

- Supports a large student population of approximately 11,000
- Offers a diverse range of open modules and qualifications in the field of health and social care that are relevant to practice and the work place
- Is the UK’s largest provider of part-time social work training
- Has a unique pre-registration nursing programme which offers a work-based qualifying route for healthcare support workers across the UK
- Was only of the first HEIs to offer the Registered Nurse Degree Apprenticeship
- Works in partnership with employers to provide learning programmes that meet their changing needs. Over 50% of its students are currently sponsored by employers, mainly in the NHS, social services and the voluntary sector
- Has a research community committed to promoting the synergy between research/scholarship and learning and teaching
- Is strongly committed to the principles and practice of equality, diversity, widening participation and to the pursuit of social justice.

The School develops open and distance learning materials for multi-disciplinary and multi-professional use, qualifying and post-qualifying routes, and vocational training. Modules and study materials cover a wide range of subject areas including social work; nursing; community care; working with children, young people and families; youth justice and law; public health; care management; mental health; dementia care and end-of-life care; communication in health; and mentorship and leadership.

Whilst most of the School’s curriculum is open to all, we currently offer two professional qualifications – a degree in Social Work and a degree in Nursing (adult or mental health) that are available to students who are sponsored and supported by their employers. We will be looking to validate a Learning Disability field of practice in Nursing for first delivery in autumn 2019.

**Research and scholarship**

The School has a strong track record in applied health and social care research. We are funded by the Research Councils (ESRC and AHRC), the National Institute for Health Research and a wide range of trusts, charities and commercial organisations. In REF2014, 69% of our research submitted to UoA22 (Social Work and Social Policy) was judged to be world leading (4*) or internationally excellent (3*). 73% of our research was assessed as 4* or 3* for impact and 75% for research environment.

We continue to develop and invest in research and have a particular interest in:

- the role of innovative methodologies for health and social care research
- the study of normative/non-normative life-course trajectories, and the impact of these on experiences of health, care and wellbeing.

Our research is currently organised into five broad research themes: Ageing and later life; Children, young people, parenting and families; Death, dying and bereavement; Living with disability and long-term conditions; and Reproduction, sexualities and sexual health. Most of our staff work within, or across, these themes. Staff in the School are listed on the editorial boards or hold editorial responsibilities across more than 25 academic journals.

The School is committed to making a difference to health and social care practice and works in partnership with research users in all of our activities. We have a lively postgraduate community on campus and a busy international research events calendar.

The School is continuing to grow its enterprise and knowledge exchange activities through the development of long-term, strategic external partnerships and maximising the impact of our research through effective communication, supported by our busy events schedule.

**Collaborations with the BBC**

Over the past few years the School has been involved in a number of high quality popular broadcasts. These thought-provoking programmes reach millions of viewers and are developed in collaboration with academics in the School and the BBC. Recent examples include 'Hospital’ an award winning series which explores the dilemmas and decision-making that unfolds in NHS hospitals; Drugsland a documentary series that takes a detailed look at the consumption, dealing, treatment and policing of illegal drugs; and ‘A Time to Live’ a documentary which shares the stories of people who have managed to find the positives in their terminal prognosis and are determined to make the most of the time they have left.
6. How to obtain more information about the role or application process

If you would like to discuss the particulars of this role before making an application please contact Julie Messenger on 01908 858568 or email: julie.messenger@open.ac.uk.

Further information regarding how to apply can be found: http://www.open.ac.uk/about/employment/how-apply-general-vacancies

If you have any questions regarding the application process please contact Helen Jackman on 01908 332247 or email: wels-recruitment@open.ac.uk.

7. The application process and where to send completed applications

<table>
<thead>
<tr>
<th>Please ensure that your application reaches the University by:</th>
<th>5.00pm on 20 July 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Post it to:</td>
<td></td>
</tr>
<tr>
<td>Name/Job title:</td>
<td>Helen Jackman, WELS Staffing Co-ordinator</td>
</tr>
<tr>
<td>Department/Unit:</td>
<td>Faculty of Wellbeing, Education and Language Studies</td>
</tr>
<tr>
<td>Address:</td>
<td>Room 116 – 118 Horlock Building Walton Hall Milton Keynes</td>
</tr>
<tr>
<td>Post Code:</td>
<td>MK7 6AA</td>
</tr>
<tr>
<td>Or e-mail your application to:</td>
<td><a href="mailto:Wels-recruitment@open.ac.uk">Wels-recruitment@open.ac.uk</a></td>
</tr>
</tbody>
</table>

8. Selection process and date of interview

<table>
<thead>
<tr>
<th>The interview panel will be chaired by:</th>
<th>Dr Sally Boyle, Head of School</th>
</tr>
</thead>
<tbody>
<tr>
<td>The other members of the interview panel will be:</td>
<td>TBC</td>
</tr>
<tr>
<td>The interviews will take place on:</td>
<td>TBC</td>
</tr>
<tr>
<td>The selection process for this post will include</td>
<td>TBC</td>
</tr>
</tbody>
</table>
We will let you know as soon as possible after the closing date whether you have been shortlisted for interview. Further details on the selection process will also be sent to shortlisted candidates.

Applications received after the closing date will not be accepted. Application forms must come accompanied with a current CV and covering letter in order to be considered for interview.