

This document sets out the additional actions The Open University carries out with personal data specifically relating to the YASS scheme. It relates to applicants, students, and teachers.

The Open University is the data controller for the personal data that we collect.

## Students

Please see the student privacy notice available at [www.open.ac.uk/privacy](http://www.open.ac.uk/privacy) for general information regarding the personal data we collect on our students, and what we do with it.

Additional YASS activities which are necessary for the performance of your contract to study with us:

- As a YASS student we will share your data (specifically your engagement and progress data) with the named contact in your school (your school coordinator) in order to provide targeted and specific support.

Additional YASS activities which are part of our public task to deliver higher education qualifications:

- We will use your personal data to send targeted SMS prompts about your study directly to your mobile phone.
- We share data with Scottish Government's senior phase bench marking tool, Insight. For more information you can visit <http://www.gov.scot/Topics/Education/Schools/curriculum/seniorphasebenchmarking>

## School Co-ordinators

We collect the names and contact details of school YASS co-ordinators. We use these to contact co-ordinators at key points during the module, to send completion certificates, and to request feedback. These activities are part of our public task of delivering higher education qualifications.

Names and contact details will only be stored for as long as the school co-ordinator fulfils that role.

For more information about how we use personal data, please see [www.open.ac.uk/privacy](http://www.open.ac.uk/privacy)