

DEVELOPMENT COMMITTEE

CONSTITUTION – UPDATED 10.11.2015

Purpose

The Development Committee is responsible to the Council for strategies and policies relating to activities to raise donations in support of the University's strategic objective to broaden its funding

Terms of Reference

1. To develop policies and strategies for fundraising for the University and to recommend them to the Council.
2. To monitor the operation of the fundraising strategy and the processes underlying it.
3. To advise the Council on the progress of fundraising.

Membership

1. An external co-opted member of the Council, Chair, appointed by the Council.
2. The Vice-Chancellor *ex-officio*.
3. Two external members who may or may not be members of the Council with appropriate expertise, co opted to the Committee and appointed by the Council.
4. An Executive Dean, appointed by the Vice-Chancellor.

In attendance

1. The Director, External Engagement.
2. The Finance Director.
3. The Director of Development.
4. The Deputy Director of Development.
5. Campaign managers of specific projects (as appropriate).
6. Committee secretary.

Mode of Operation

1. The Committee shall meet as and when required and shall report to the Council.
2. The Committee shall be quorate if three members of the Committee, of whom one is an external member, are present.
3. In consultation with the Vice-Chancellor, the Chair shall have executive authority to act on the Committee's behalf.

4. The Committee shall review each year according to agreed University criteria how effectively, efficiently and economically it is working in respect of participation, the conduct of business and production of high quality decisions. The schedule of the review shall allow for implementation of improvements from the beginning of the next committee year.
 5. The Committee shall ensure that strategies, policies, plans and priorities within its remit are compliant with relevant University-wide policies implemented or being developed.
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DEVELOPMENT COMMITTEE

MEMBERSHIP LIST – UPDATED 01.01.2017

Membership

1. An external co-opted member of the Council, Chair, appointed by the Council.
Ms Ruth Girardet to 31.07.2018
2. The Vice-Chancellor, *ex-officio*.
Mr Peter Horrocks
3. Two external members who may or may not be members of the Council with appropriate expertise, co-opted by the Committee and appointed by the Council.
Mr Howard Brown to 31.12.2017
Mr Richard Gillingwater to 31.07.2018
4. An Executive Dean, appointed by the Vice-Chancellor.
To be appointed

In attendance

1. The Director, External Engagement
Mr Steve Hill
2. The Finance Director (Acting)
Mr Laurence Holden
3. The Director of Development
Mrs Jhumar Johnson
4. The Deputy Director of Development
To be appointed
5. Campaign managers of specific projects (as appropriate)

Secretary: Miss Teresa Coyle
