

Read the guidance on page 2 before completing this form.

PERSONAL

FIRST NAME(S):

LAST NAME:

DATE OF BIRTH:

CONTACT

TELEPHONE:

EMAIL:

ADDRESS

ADDRESS LINE 1:

ADDRESS LINE 2:

TOWN/CITY:

COUNTY:

POSTCODE:

QUALIFICATION

TITLE:

AWARDING INSTITUTION:

DATE AWARDED:

NAME ON QUALIFICATION:

(If different to current name)

CHECKLIST

CERTIFICATE

DIPLOMA SUPPLEMENT

COURSE CONTENT AND SYLLABUS

TRANSCRIPT

PROOF OF NAME CHANGE

EMAIL – Experience in the Education sector

DECLARATION

I confirm that I've read the qualification description and the guidance on page 2 and have enclosed the documents in the checklist above.

SIGNATURE:

NAME:

DATE:

GUIDANCE

1. Print this form
2. Complete in black ink and block capitals
3. Collate the supporting documentation (see Supporting documentation below)
4. Scan and email to: **FELS-EY-General@open.ac.uk**

Requirements

1. You must have an accepted qualification in an accepted relevant subject.
2. You must be an experienced early years (0–7 years) practitioner.

If ineligible for this top-up route, you may apply to transfer credits from your previous study towards our BA (Hons) Early Childhood (Q89) or BA (Hons) Education Studies (Primary) (Q94).

Accepted qualifications¹

- Diploma of Higher Education
- Foundation degree
- Higher National Diploma
- Level 5 Diploma (Must carry 240 credits)

¹*You must have been awarded your qualification within the last five years.*

Accepted subjects²

- Early Childhood
- Early Childhood Learning and Development
- Early Childhood Studies
- Early Years

²*Holders of qualifications in related subjects may be eligible. Contact us at the email address above for advice.*

Supporting documentation

Good quality copies will suffice.

1. A copy of your qualification certificate showing the name of the qualification, the name of the awarding institution, the date it was awarded and your name.
2. A copy of your diploma supplement describing the nature, level, context, content and status of your studies.
3. Details of the course content and syllabus.
4. A transcript of each module completed, detailing the credits awarded for each.
5. Proof of your change of name if your qualification is in a name other than your current one. It must show both your current name and the name on your qualification certificate.
6. Please summarise in an email your career aspirations, if you have experience in the Education sector (roles held, year groups worked with, etc.), and any relevant Continuing Professional Development.

The application deadline to start in October 2022 is 19 August 2022. We are unable to accept, and will not consider, applications received after this date.