Appendix 3: People and teams that can advise staff

Appendix 3 is intended to inform staff about people and teams that can advise staff on specific aspects of equality.

- Section one: equality and data
- Section two: equality and employment
- Section three: equality and faculties
- Section four: equality policy, planning and reporting, guidance and resources
- Section five: equality and student services

Section one: equality and data

Information Office
Provision of institutional-level OU student equality statistics.

Bart Kaes
Senior Statistical Programmer
bart.kaes@open.ac.uk
Tel: (01908 8) 58414

Human Resources
Provision of staff equality-related statistics and reports.

Simone Russell
Human Resources Manager, Admin, MI & Systems
simone.russell@open.ac.uk
Tel: (01908 6) 54102

Student Statistics and Survey Team
Provision of OU student equality statistics at faculty, programme and module level.

Anne Slee
Project Officer – Student Statistics & Quality Assurance
anne.slee@open.ac.uk
Tel: (01908 6) 52615
Section **two**: equality and employment

**Associate Lecturer Services Team, Student Services**

Embedding equality of opportunity and preventing unintended discrimination in employment policy and practice.

**Bruce McGowen**  
Assistant Director, Associate Lecturer Services  
bruce.mcgowen@open.ac.uk  
Tel: (01908 6) 61306

**Associate Lecturer Support and Development Team, Student Services**

Design and delivery of equality staff learning and development for Associate Lecturers.

**Pat Atkins**  
Director, Associate Lecturer Projects, Student Services  
pat.atkins@open.ac.uk  
Tel: (01908 6) 59342

**Human Resources**

- Embedding equality of opportunity and preventing unintended discrimination within employment policy and practice, including policy and practice delegated to units.

  **Hazel Jenner**  
  Head of Human Resources for Strategy and Policy Development  
hazel.jenner@open.ac.uk  
Tel: (01908 6) 55873

  **Kath Huth**  
  Human Resources Adviser Policy Development  
kath.huth@open.ac.uk  
Tel: (01908 6) 52849

- Design and delivery of staff learning and development opportunities in response to the priorities of the University’s equality scheme and requirements of legislation, including the Diversity Compliance eLearning module.

  **Paul Smith**  
  Head of Learning and Organisational Development  
paul.smith@open.ac.uk  
Tel: (01908 6) 53064
Section three: equality and faculties

Centre for Inclusion and Curriculum Partnerships

- Staff development for academic units on equality, diversity, inclusion and widening participation in the curriculum, and research on inclusion and widening participation.

  Liz Marr  
  Director, Centre for Inclusion and Curriculum  
  liz.marr@open.ac.uk  
  Tel: (01908 6) 58294

  Wendy Fowle  
  Research, Evaluation and Information Manager  
  wendy.fowle@open.ac.uk  
  Tel: (01908 6) 54126

Faculty Accessibility Contacts

Central Academic Units have appointed Accessibility Specialists to support further embedding of accessibility for disabled students in the design, development and production of modules. Details of faculty based Accessibility Specialists and Associate Dean strategic leads are published on the Equality and Diversity intranet site.

http://intranet.open.ac.uk/equality-diversity/groups/accessibility.shtml

Institute of Educational Technology

Consultancy to faculties on accessibility in curriculum, learning and teaching for modules in planning and production, including usability and accessibility testing and evaluation of materials and websites.

  Anne Jelfs  
  Senior Learning & Teaching Development Manager  
  anne.jelfs@open.ac.uk  
  Tel: (01908 6) 54579

  Chetz Colwell  
  Learning and Teaching Development Team (Accessibility)  
  chetz.colwell@open.ac.uk  
  Tel: (01908 6) 55772
Section four: equality policy, planning and reporting, guidance and resources

Equality, Diversity and Information Rights Team, University Secretary’s Office

The Equality, Diversity and Information Rights Team is a small team with specialist knowledge that includes equality, diversity and human rights issues. The EDIR team leads on the following equality functions:
- Management and Policy.
- Compliance.
- Planning and Reporting.
- Advice Service.
- Representation and Benchmarking.
- Change Projects.

Jiten Patel  
Interim Head of Equality and Diversity  
jiten.patel@open.ac.uk  
Tel: (01908 8) 55833

Simone Arthur  
Senior Project Manager Equality Charters and Benchmarking  
simone.arthur@open.ac.uk  
Tel: (01908 8) 58027

Sally Medway  
Equality and Diversity Co-ordinator  
sally.medway@open.ac.uk  
Tel: (01908 6) 52867

Angela Schröer  
Equality and Diversity Assistant  
angela.schroeer@open.ac.uk  
Tel: (01908 6) 52566

Team mailbox: strategy-equality@open.ac.uk

Section five: equality and student services

Student Services

Disabled Student Allowances (DSA) Office

Administration of DSAs in England, Wales and Northern Ireland. DSAs in Scotland are administered by the Students’ Awards Agency for Scotland and guidance for students based in Scotland can be obtained from the Open University in Scotland.

Elizabeth Bassett  
Centre Manager DSA  
elizabeth.bassett@open.ac.uk  
Tel: (01908 6) 54849
Disabled Student Services

- Services and support for Disabled students including support at residential schools, alternative formats and specialist equipment and assistance.

  Jennie Augustyniak
  Manager, Disability Resources Team
  jennie.augustyniak@open.ac.uk
  Tel: (01908 6) 53035

- Specialist advice, guidance and training to central services, regional and national centres and other Student Services functions directly supporting Disabled students.

  Julie Young
  Manager, Disability Advisory Services
  julie.young@open.ac.uk
  Tel: (01908 6) 52255

Residential Schools Team

Embedding equality of opportunity and preventing unintended discrimination in employment policy and practice and learning at residential schools.

  Karen Walton
  Manager, Residential Schools Team
  Karen.walton@open.ac.uk
  Tel: (01908 6) 52018

The Open University in Ireland

Ensuring compliance with Section 75 of the Northern Ireland Act 1998 and annual reports to the Equality Commission for Northern Ireland.

  John Addy
  Assistant Director, Student Services, The OU in Ireland
  john.addy@open.ac.uk
  Ext: 72137 or 028 9024 5025

The Open University in Scotland

Relationships with the Scottish Government and Scottish Funding Council in respect of equality-related strategy.

  Lucy MacLeod
  Deputy Director (Students)
  lucy.macleod@open.ac.uk
  Ext: 71129 or 0131 226 3851

The Open University in Wales

Relationships with the Welsh Government and Funding Council for Wales in respect of equality-related strategy.

  Michele Looker
  Assistant Director, Planning and Resources
Widening Participation and Offender Learning

- Development, implementation and evaluation of the Widening Participation Strategy, the Access to Success Route and Community Partnerships Programme and widening participation relationships with funding councils.
  
  **Michala Robertson**  
  Assistant Director, Widening Access and Success Services  
  michala.robertson@open.ac.uk  
  Tel: (01908 6) 52994  

- The Offender Learning Programme aims to enhance the delivery of OU courses to offenders in prison, secure units and those released on licence through ensuring that delivery is appropriately resourced, high quality, consistent, safe and accessible.
  
  **Helen Maxwell**  
  Offender Learning Programme Manager  
  helen.maxwell@open.ac.uk  
  Tel: (01908 6) 53143  

  **Melanie Miller**  
  Student Services Manager (Offender Learning)  
  melanie.miller@open.ac.uk  
  Tel: (01908 6) 55741