Library Research Support
RCUK pre-award checklist

☑️ Write a Data Management Plan
All research councils expect a data management plan (or technical plan for AHRC) to be produced either at the bidding stage or once the grant has been awarded.


☐ Use DMPOnline to write your plan: [https://dmponline.dcc.ac.uk](https://dmponline.dcc.ac.uk)

☐ Send the plan for review to library-research-support@open.ac.uk at least a week before submission deadlines.

☐ Include costs for managing data in your grant. Contact library-research-support@open.ac.uk for help estimating costs.

☑️ Include costs of open access publishing in your bid
RCUK funders require that peer reviewed research articles and conference proceedings should be made Open Access. Publications can be made OA via the Gold route or the Green route, although RCUK have a preference for the Gold route. Funds for making research articles and conference proceedings Open Access don’t need to be included in the budget as they are available from the RCUK block grant.

☐ Find out more: [http://www.open.ac.uk/library-research-support/open-access-publishing/rcuk-open-access-policy](http://www.open.ac.uk/library-research-support/open-access-publishing/rcuk-open-access-policy)

☐ Include costs for making other research publications Open Access (e.g. books) in your grant as “Directly Incurred Other Cost”.

☐ Contact library-research-support@open.ac.uk for help estimating costs

Visit the Library Research Support website: [http://www.open.ac.uk/library-research-support/](http://www.open.ac.uk/library-research-support/)