Zetoc Alert

About Zetoc Alert

- Zetoc Alert is a **current awareness service**. You can receive emails containing the table of contents from particular journals or details of articles and papers that match a pre-defined search for author(s) or keywords from the title.

- These email alerts will be sent on the day the new data is loaded into the database (it is updated daily so this can be as soon as 72 hrs after publication).

- Access the Zetoc database and click on the 'Zetoc Alert' link.

Create an Alert list

- Select 'Open University' from the 'Universities' drop down menu and click on 'Go'. On the next screen click on the 'General access to athens resources' link. You will then need to enter your **Open University Computer Username (OUCU) and its associated password**.

- When you are logged into the **Alert page**, enter your email address into the box and choose a name for your list (e.g. the subject area you are interested in).

- Click '**Create**' – you will see confirmation that the list has been created and the date that it will expire (in one year). Now click on one of the buttons below:

- **Add Journals** - Search for journals by search term or by subject and click '**Add**'. Your selected journals will appear in the left-hand frame as being in your Alert list.

- **Add Author/Title Searches** - Enter keywords or authors into the boxes provided and click '**Add to list'**. You can enter one or more keywords, or author's name in the format **"Clough H A"**.

Modify an Alert list

- Select the list from the drop-down menu and click on '**Renew/Modify'**. From this page you can change the email address that the list is sent to, renew the list for another 12 months or modify the list.

- To remove journals or searches click in the check box to remove the tick and click on '**Remove Journals/Searches'**

Where to find out more

- For more detailed help, see Zetoc's Guide to Zetoc Alert

- To find out more about keeping yourself up to date with a subject, see Section 7, Topic 4 of SAFARI