

# One stop search

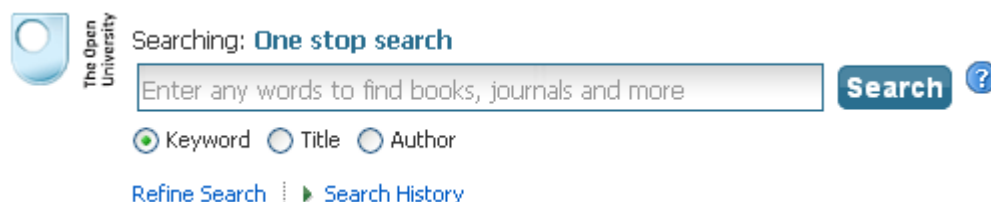
## Search

It is important to be aware that One stop **does not search all** of the Library's collections. It only searches a cross-disciplinary collection of about 50 of the largest and most commonly used collections e.g. Academic Search Complete, IEEE, JSTOR and Web of Science.

You can search for a single word, multiple words or a phrase using a basic search.

**Tip: To find more relevant results, try enclosing your search words in double quotation marks e.g. "The Evolution of Birds".**

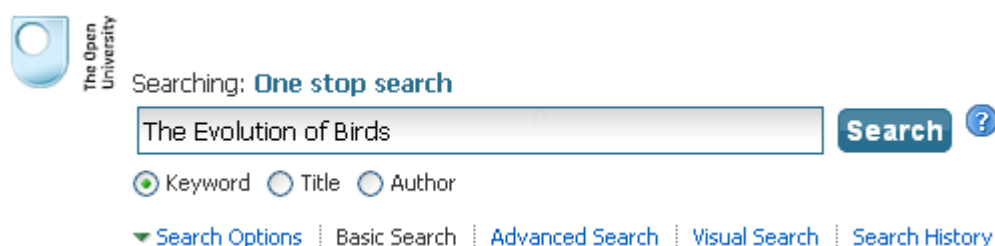
Like Google, the search is not case sensitive and when you search for the plural term (e.g. birds) it will also search for the singular term (e.g. bird). You can also choose to search for the word or phrase you enter in the **Title** of articles, as an **Author's** name or, using the **Keyword** option, both of these plus the Abstract and Subject Terms.



The screenshot shows the search interface for 'One stop search'. It features a search bar with the placeholder text 'Enter any words to find books, journals and more'. To the right of the search bar is a 'Search' button and a help icon. Below the search bar are three radio buttons for 'Keyword', 'Title', and 'Author', with 'Keyword' selected. At the bottom, there are two links: 'Refine Search' and 'Search History'.

The **Refine Search** link will allow you to improve your search by narrowing to Full text availability (selected as default for students), a Publication Date range, a specific Journal or eBook or a specific Author.

From the Refine search page you will also be able to access the **Advanced Search** (which also allows you to use multiple search boxes and use AND, OR and NOT options to improve your searches) and see your **Search History**.



The screenshot shows the search interface for 'One stop search' with the search term 'The Evolution of Birds' entered in the search bar. The 'Search' button and help icon are visible. Below the search bar are three radio buttons for 'Keyword', 'Title', and 'Author', with 'Keyword' selected. At the bottom, there are five links: 'Search Options', 'Basic Search', 'Advanced Search', 'Visual Search', and 'Search History'.

## Results

Your results screen will be divided into three panes with your current search displayed above these.

The screenshot shows the search results interface for 'The Evolution of Birds'. At the top, there is a navigation bar with 'New Search', 'Feedback', and 'Accessibility' on the left, and 'Sign In', 'Folder', 'Preferences', 'Help pages', and 'Library helpdesk' on the right. Below this is a search bar with the text 'The Evolution of Birds' and a 'Search' button. To the right of the search bar is the text 'The Open University Library'. Below the search bar are radio buttons for 'Keyword', 'Title', and 'Author', with 'Keyword' selected. There are also links for 'Refine Search' and 'Search History'. The main results area is divided into three panes. The left pane shows '151185 Results for...' and 'Find all my search terms: The Evolution of Birds'. It has sections for 'Expanders' (with a checkbox for 'Also search within the full text of the articles') and 'Limiters' (with a checkbox for 'Full text available'). The middle pane shows a list of results, including 'INQUA 2007 Abstracts', 'Septa and processes: convergent evolution of the orbit in haplorhine primates and strigiform birds', and 'Avian sleep homeostasis: Convergent evolution of complex brains, cognition and sleep functions in mammals and birds'. Each result includes a 'Find it at OU' button and a 'View this record from ScienceDirect' link. The right pane shows a list of collections with checkboxes, including 'Include results from these collections', 'One stop search', 'General resource (0)', 'Literature Monographs, Articles, Reviews, Essays, Dissertations (0)', 'Full Text Arts Articles (Peer Reviewed)', 'Arts Articles, Books, Essays, Dissertations', 'Education Journals, Monographs, Reports (0)', 'Full Text Humanities and Social Science Database', and 'Company Research'.

This close-up shows the top left section of the results page. It features a blue arrow icon next to the text '151185 Results for...'. Below this, it says 'Find all my search terms: The Evolution of Birds'.

On the left hand pane you will see how many results your search has retrieved. You may have to click on the arrow next to the number of results to see this box **in full**.

This close-up shows the 'Refine your results' section. It has a dropdown arrow next to the title. Below the title are two checkboxes: 'Full text available' (checked) and 'Scholarly (Peer Reviewed) Journals' (unchecked). There is a 'Publication Date' filter with input boxes for '1835' and '2011', and a horizontal slider bar below it. At the bottom, there are 'Update' and 'Show More >>' buttons.

You will be able to limit your search to Peer reviewed journals (and/or remove the preset limiter for full text availability). The **Full text available** option ensures that you will be able to access the full text of all your results. If you uncheck this box, your results may contain the details of articles which you will not be able to read in full text. **Scholarly (Peer reviewed) journals** are those where articles from the journal are reviewed by experts prior to publication.

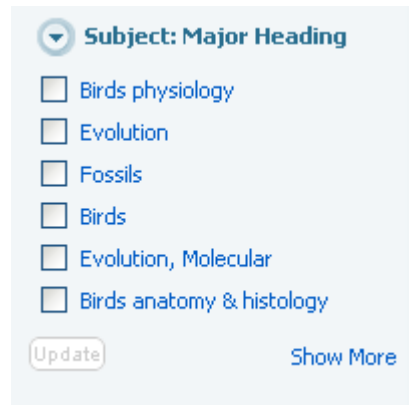
You can also use the slide bar to narrow the results to a range of publication dates.



Below this section you will see a number of limiters. Which ones you see will differ according to your search results.

These can be used to further refine the search results.

If you click on each of these headings, further options for refining your search will appear e.g.




To use these refining options simply click on the boxes next to the option and then click on the (now active) **Update** button.

On the right hand pane you will see **Integrated Search** results. Results from the collections in this panel are not automatically included in your results list.

If you are doing an in-depth search in a particular field it may be important for you to include the results from these collections into your search results.

The swirling symbol  next to a collection name means that it is still being searched.

When the search of each of these collections is complete, holding the pointer over the blue titles will let you see how many results are available from that collection. These numbers are also available by clicking on the [Details](#)  link at the top of the box.

When a tick box appears next to the collection name, this means that One stop has found what it thinks are relevant results in this collection.

These results can then be included into your results list by selecting the tick box and clicking on the (now active) **Update** button at the bottom of the Integrated Search box.

[Cancel](#) | [Show All](#)

The **Show All** option will extend the Integrated Search box to show you all of the collections which One stop has found relevant results in.

Once your Integrated Search results have been included into your central search results list, you can add them to your folder as before and access them using the **Retrieve Full Text** link.

 [Retrieve Full Text](#)

If you wish to see **only** the results from the Integrated Search collection(s) you can untick the One stop search box at the top of the Integrated Search box and Update the results again.

Below the Integrated Search you will see a **Webchat** link. You can use this to chat online to the OU Library helpdesk if you have any problems relating to using One stop.



The screenshot shows a sidebar panel with the following content:

- >>  **Include results from these collections**
  - [Details](#) 
  - One stop search**
    - EBSCO Discovery Service 
    - General resource (0)
    - Amedeo: Free Books 4
    - Doctors 
    - General resource (0)
    - Amedeo: Free Medical Journals 
  -  **Literature Monographs, Articles, Reviews, Essays, Dissertations**
    - Annual Bibliography of English Language and Literature (ABELL) 
  - Full Text Arts Articles (Peer Reviewed)**
    - Art Full Text 
  - Arts Articles, Books, Essays, Dissertations**
    - ARTbibliographies Modern 
    - Education Journals, Monographs, Reports (0)
    - Australian Education Index 
  -  **Full Text Humanities and Social Science Database**
    - Blackwell Reference Online 
    - General resource 
    - British Standards Online 
  - Company Research**
    - Business Monitor Online 
- [Show All](#)

#### **Webchat**

Use our [Webchat](#) service during [office hours](#) if you need help or want to give us feedback on this new service.


From the bar at the top of the central pane you will be able to link to other pages of results (this can also be done using the bar at the bottom of this pane), sort your results, change the layout of your results page (including the number of results displayed per page), create search alerts, save the entire page of results to your folder and create a permanent link to your list of results, which you can then share with others.



For each result you can view the article information (Abstract) page by clicking on the title, view the images and figures from the article, add the result to your folder (to then print, email, save or export references as a group) or access the full text (in PDF or HTML).



Academic  
Journal

[Higher-order phylogeny \*of\* modern \*birds\* \(Theropoda, Aves: Neornithes\) based on comparative anatomy. II. Analysis and discussion.](#) 

By: LIVEZEY, BRADLEY C.; ZUSI, RICHARD L.. *Zoological Journal of the Linnean Society*, Jan2007, Vol. 149 Issue 1, p1-95, 95p, 18 Diagrams, 3 Charts; DOI: 10.1111/j.1096-3642.2006.00293.x

Subjects: PHYLOGENY; BIRDS -- Research; ANATOMY, Comparative; NUCLEOTIDE sequence; ZOOLOGY -- Classification; CLADISTIC analysis; CONVERGENCE (Biology); HOMOLOGY (Biology); ONTOGENY

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 [PDF Full Text](#) (1.6MB)

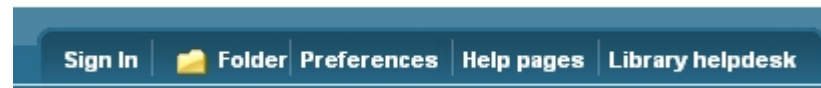
The article information page will allow you to read the abstract and print, email, save or export the details of the article (to reference management software such as RefWorks or EndNote). It will also give you a citation for the article (in various citation formats), a permanent link to the page and give you the option to bookmark the page using a variety of social media tools.



You may also see the **Find it at OU** button in place of a Full Text link.

Clicking on this button checks the full collections of the OU library and takes you to the Full Text, if it is available.

## Other features



The first time you click on **Sign In** you will **Create a new Account** to set up a personal profile, with sign in details chosen by you. You can then sign in during future sessions to save your searches or create RSS feeds of your searches.

When you get results for your searches you can add them to your **Folder**. From your Folder you will be able to print, email, save the article references or export to them reference management software, including MyReferences.

The **Preferences** menu lets you customise the appearance of your search results screen.

The EBSCO **Help pages** help you to improve your searches e.g. by letting you know which symbols you can use for wildcards or truncation in your search terms.

You can contact the **Library helpdesk** if you need assistance when searching.