IMPORTANT NOTE: You should read this document in conjunction with the University regulations for this qualification: www3.open.ac.uk/our-student-policies/qualregs.htm

You will need to complete at least 120 credits, as shown in the table below, in order to be eligible for this qualification. The right-hand column of this table shows the components of this qualification towards which credit transfer can be awarded in recognition of study you have undertaken elsewhere.

<table>
<thead>
<tr>
<th>Degree component</th>
<th>Type and amount of credit transfer available towards this component, if any</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compulsory 30 credit module T867</td>
<td>No credit available</td>
</tr>
<tr>
<td>Compulsory 30 credit module T891</td>
<td>No credit available</td>
</tr>
<tr>
<td>Optional 30 credit modules T868 or T878</td>
<td>No credit available</td>
</tr>
<tr>
<td>30 credits from a list of postgraduate optional modules</td>
<td>30 credits of general credit exemption or module exemption</td>
</tr>
<tr>
<td>Maximum credit transfer available towards this OU qualification</td>
<td>30 credits</td>
</tr>
</tbody>
</table>

What credit transfer will I be awarded?

Please note: credit transfer is awarded in the context of the particular qualification towards which you are claiming it. This means that you may be able to get credit transfer against a specific Open University (OU) course or component in some OU qualifications but not in others. However if you are awarded credit towards this postgraduate diploma and following completion of the diploma go on to study our F65 MSc in Environmental Management then any credit transfer awarded towards the diploma can be applied towards the masters degree if your diploma is linked to the MSc as a subordinate qualification.

Students cannot benefit from an award of less than 30 transferred credits in this qualification.

When we have completed the assessment of your application for credit transfer, we will send you an email to let you know that the outcome, your Credit Transfer Award, is showing on your Studenthome page: www.open.ac.uk/students. You will then be able to view and download this document.

Types of credit transfer

There are two types of credit transfer: module exemption and general credit exemption.

The table on page 1 shows which type/s can count towards this qualification and the outcome of your credit transfer application will be displayed on your Credit Transfer Award document.

Module exemption: means that you have been exempted from a particular OU course in recognition of your previous study. Your prior study must be at, or equivalent to, the UK academic level of the OU course/s you are being exempted from, and considered to be broadly in-line with the learning outcomes of your chosen OU qualification. Your Credit Transfer Award will specify which OU course/s you have been exempted from studying towards your chosen OU qualification.
**General credit exemption:** means that you have been exempted from studying the specified amount of credit at the given academic level towards this OU qualification. This type of credit transfer is awarded if your previous study is at, or equivalent to, the UK academic level of the OU course/s concerned and is considered relevant to this OU qualification in terms of subject and/or skills development. This type of credit transfer differs from module exemption in that it does not exempt you from any particular OU course/s. Your Credit Transfer Award will indicate the number of credits you have been exempted from, and at what level/s, towards specific components of the qualification.

**Time limits**

There are no specific time limits for this qualification please see paragraph below for details on the age of previous study permitted to be transferred.

**Age of previous study**

The University now awards credit only for study undertaken in the last 16 years. We will calculate the age of your previous study using the date we receive your completed application with all required supporting evidence.

Please note: if the OU qualification you are studying towards has time limits, these will be detailed in a paragraph headed “Time limits” (above this paragraph) and will take precedence over the 16 year rule.

**The Unique Study rule**

For each OU qualification, you must include an amount of OU study that is unique to that particular qualification (OU credit which has not previously been counted towards another OU qualification). The proportion of unique study required is normally one-third: for details of the unique study required for this specific qualification, please refer to the qualification regulations [www3.open.ac.uk/our-student-policies/qualregs.htm](http://www3.open.ac.uk/our-student-policies/qualregs.htm)