This document sets out the additional actions The Open University carries out with personal data specifically relating to microcredentials.

Please see the student privacy notice available at www.open.ac.uk/privacy for information regarding the personal data we collect on our students, what we do with it, and your rights relating to it.

The Open University is the data controller for personal data we process for your OU microcredential, delivered on FutureLearn. Futurelearn is also a data controller for your Futurelearn profile - please see the Futurelearn privacy policy for more details.

Some microcredentials courses involve additional data collection or specific data sharing arrangements:

**TZFM201 Digital Photography: Exploring Genres and Visual Storytelling**

The OU partners with the Royal Photographic Society (RPS) for this course. We therefore share some student information with them so they can identify their members and contact them.

We also share feedback about the course with RPS. Where we do this, we include your details to enable them to identify RPS members. If you are a member of the RPS, they may then choose to get in touch with you to discuss your feedback further.

Finally, we also provide RPS with a sample of assignments (images and documents) including student personal identifiers (PI), and the result achieved. This is part of our academic quality assurance checks. If you have included your name or any other personal details within assignment documents, then these will also be passed to RPS.

If RPS or the OU wish to use any of your images for any reason, then we will contact you to ask for consent for this.

Our lawful basis for these activities is that they are part of our public task of delivering Higher Education qualifications; or they are in the legitimate interest of the OU and the RPS.