

Presentation pattern *May to August*

Module description

This module is designed for managers around the world who wish to enhance their language skills in order to study and succeed at the MBA level and to carry out their jobs successfully in an international context. The module aims to develop written and spoken communication skills in English in an MBA study context, and develop some of the interpersonal skills need by managers. Students will build confidence through group work and role play and develop a critical perspective through analysis of work-related case studies. They will also develop the skills to participate in online forums and residential schools. The module is delivered through a combination of print and online learning media. There is a core module book and a Virtual Learning Environment in which tutoring and other online activities take place.

Person specification

The person specification for this module should be read in conjunction with the [generic person specification](#) for an associate lecturer at The Open University.

As well as meeting all the requirements set out in the generic person specification, you should have:

- a first degree or equivalent in a discipline relevant to the module – for example, business studies, linguistics, a foreign language or similar
- an appropriate teaching qualification, such as DELTA, MATEFL, PGCE or equivalent
- a postgraduate qualification in a discipline relevant to the module, such as business studies or TEFL/TESOL
- recent experience of working in the business world
- experience of teaching Business English, English for Academic Purposes (EAP), English for Specific Purposes (ESP), Study Skills or general ELT
- experience of teaching adults at undergraduate and/or postgraduate levels via distance learning
- the ability to support and facilitate a diverse group of learners from around the world through online activity
- access to a computer that conforms to the specifications set out on the personal computing website for LB720.

It would be an advantage to have:

- knowledge of current issues and developments in academic literacy teaching and learning in FE or HE.

Additional information

- This post requires English language teaching skills and also the ability to contextualise English language learning in the business and management studies domains. The ideal candidate would combine experience and expertise in English language teaching and business and management studies teaching, or would have experience of teaching English for management and business purposes.
- LB720 is presented electronically. Tuition is carried out via online conferencing; assignments are submitted, marked and returned electronically.

Module related details - a full explanation can be found on the website

Credits awarded to the student for the successful completion of a module:	15
Number of assignments submitted by the student:	3
Method of submission for assignments:	2
Level of ICT requirements:	2

Number of students likely to be in a standard group:	15
Salary band:	2
Estimated number of hours per teaching week:	3.5

There may be opportunities for ALs to undertake associated assessment work for which there will be additional payment and about which you will be contacted separately if applicable.