DECLARATION OF INTERESTS FORM

The independence of all research submitted to the Knowledge Exchange Seminar Series (KESS) should be clear, and any potential conflicts of interest or partiality should be explicit. For this reason, all KESS applicants, i.e. each academic named on an application form, must complete this form, specifying all financial and non-financial interests and relationships that relate to his or her seminar presentation proposal.

The KESS Panel collects, holds and manages this information to formulate and deliver the forthcoming KESS annual programme. For unsuccessful applicants, the Panel will securely dispose of this information after the programme has been agreed. For successful, the Panel will securely dispose of this information after the programme has been delivered. (Refer to “KESS Privacy Notice” below for additional information.)

Please complete the relevant option stated below, and include this completed form as part of your application submission: (tick as appropriate)

☐ OPTION 1
I have no potential interests to declare in relation to my seminar presentation proposal.

☐ OPTION 2
I have potential interest(s) to declare in relation to my seminar presentation proposal, and have specified below all relevant financial and non-financial interests and relationships: (tick as appropriate)

☐ I have received/am currently receiving/will receive fees for consulting, which relates to my seminar presentation proposal.

☐ I have received/am currently receiving/will receive research funding in relation to my seminar presentation proposal, from: United Kingdom Research Councils; business; the private sector; a non-profit organisation; other public sector organisations; civil society sector; a European Union-funded programme; and or other.

☐ I have been employed/am currently employed/will be employed by a company, and this employment relates to my seminar presentation proposal.

☐ I have held/am currently holding/will hold stocks or shares in a company, which might be affected by acceptance of my seminar presentation proposal.

☐ I have received/am currently receiving/will receive funds to reimburse me for attending an event or talk that relates to my seminar presentation proposal.

☐ I have been employed/am currently employed/will be employed by a private sector entity (whether full or part-time), and this employment relates to my seminar presentation proposal.

☐ I have served/am currently serving/will serve on private sector and non-profit boards and advisory panels, whether paid or unpaid, which relate to my seminar presentation proposal.

☐ I have had/have/will have other interests relating to my seminar presentation proposal, which are noted in the below box. (Please declare other interests that are not listed above, but are relevant.)
Please complete this box for all items ticked under Option 2, disclosing all relevant information.
Knowledge Exchange Seminar Series 2017-18

Declaration:
I certify that I have fully read and understood this form, and that the information I have presented here is accurate and complete to the best of my knowledge.

In signing and submitting this form, my consent to the publication of the information stated on it is implied.

Name:__________________________________________________________

Signature:_____________________________________________________

Date:_________________________________________________________

Northern Ireland Assembly Commission - KESS Privacy Notice

This Privacy Notice sets out how the Northern Ireland Assembly Commission uses and protects the information we collect from you, or that you provide to us in relation to the Knowledge Exchange Seminar Series (KESS). Please read this Notice to understand our views and practices regarding personal data and how we treat it.

For the purposes of the Data Protection Act 1998, the “data controller” is:

The Northern Ireland Assembly Commission, Parliament Buildings, Ballymiscaw, Stormont Estate, Belfast, BT4 3XX.

What we collect

This Notice applies to information we collect in the form of applications to take part in a forthcoming annual programme for KESS.

What we do with the information we collect

We collect, hold and manage this information in order to formulate and deliver the forthcoming KESS annual programme.

For successful applicants, we will securely dispose of this information after the programme has been delivered. For unsuccessful, we will securely dispose of this information after the programme has been agreed.

If you wish to be kept informed of future KESS information beyond the stated timeframes, please email us at raise@niassembly.gov.uk.

Changes to this Privacy Notice

This Privacy Notice will be reviewed and updated regularly. It was last updated on 24 April 2017.

How to contact us

If you want to request information about this Privacy Notice, email us at raise@niassembly.gov.uk or write to:

Research and Information Service Support Unit, Parliament Buildings, Ballymiscaw, Stormont Estate, Belfast, BT4 3XX.