|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Skill** | **Phase[[1]](#footnote-1)** | **Details[[2]](#footnote-2)** | **Priority[[3]](#footnote-3)** | **Events[[4]](#footnote-4)** | **Progress Review[[5]](#footnote-5)** |
| **Personal effectiveness**  |
| **Personal qualities** | Enthusiasm |  |  |  |  |  |
| Perseverance |  |  |  |  |  |
| Integrity |  |  |  |  |  |
| Self-confidence  |  |  |  |  |  |
| Self-reflection |  |  |  |  |  |
| Responsibility |  |  |  |  |  |
| **Self-management** | Commitment to research |  |  |  |  |  |
| Preparation and prioritisation  |  |  |  |  |  |
| Responsiveness to change |  |  |  |  |  |
| Time management |  |  |  |  |  |
| Work-life balance |  |  |  |  |  |
| **Professional and career development** | Career management |  |  |  |  |  |
| Continuing professional development |  |  |  |  |  |
| Responsiveness to opportunities |  |  |  |  |  |
| Networking |  |  |  |  |  |
| Reputation and esteem |  |  |  |  |  |
| **Research Governance** |
| **Professional conduct** | Health and Safety |  |  |  |  |  |
| Ethics, principles and sustainability |  |  |  |  |  |
| Legal requirements |  |  |  |  |  |
| Appropriate practice |  |  |  |  |  |
| Attribution and co-authorship |  |  |  |  |  |
| Intellectual property and copyright |  |  |  |  |  |
| Respect and confidentiality |  |  |  |  |  |
| **Finance, funding and resources** | Income and funding generation |  |  |  |  |  |
| Financial management |  |  |  |  |  |
| Infrastructure and resources |  |  |  |  |  |
| **Research management** | Project planning and delivery |  |  |  |  |  |
| Risk management |  |  |  |  |  |
| Research strategy |  |  |  |  |  |
| **Engagement** |
| **Working with others** | Collegiality |  |  |  |  |  |
| Supervision |  |  |  |  |  |
| Collaboration |  |  |  |  |  |
| Equality and diversity |  |  |  |  |  |
| Influence and leadership |  |  |  |  |  |
| Mentoring |  |  |  |  |  |
| **Engagement and impact** | Teaching |  |  |  |  |  |
| Public engagement  |  |  |  |  |  |
| Enterprise |  |  |  |  |  |
| Policy |  |  |  |  |  |
| Society and culture |  |  |  |  |  |
| Global citizenship |  |  |  |  |  |
| **Communication and dissemination** | Communications media |  |  |  |  |  |
| Publication |  |  |  |  |  |
| Communications methods |  |  |  |  |  |
| **Knowledge**  |
| **Cognitive abilities** | Analysis |  |  |  |  |  |
| Synthesis |  |  |  |  |  |
| Critical Thinking  |  |  |  |  |  |
| Evaluation |  |  |  |  |  |
| Problem solving |  |  |  |  |  |
| **Creativity** | Intellectual risk |  |  |  |  |  |
| Innovation |  |  |  |  |  |
| Inquiring mind |  |  |  |  |  |
| Intellectual insight |  |  |  |  |  |
| **Knowledge base** | Research methods- theoretical knowledge  |  |  |  |  |  |
| Research methods- practical application |  |  |  |  |  |
| Information seeking |  |  |  |  |  |
| Information literacy and management |  |  |  |  |  |
| Languages |  |  |  |  |  |
| Academic literacy and numeracy  |  |  |  |  |  |
| Subject knowledge |  |  |  |  |  |

1. Phase 1-5, see <https://www.vitae.ac.uk/vitae-publications/rdf-related/researcher-development-framework-rdf-vitae.pdf/view> for level descriptors [↑](#footnote-ref-1)
2. Examples of existing experience/skills [↑](#footnote-ref-2)
3. This term/this year/future years [↑](#footnote-ref-3)
4. Training you plan to attend [↑](#footnote-ref-4)
5. Your assessment of progress made since your last progress report [↑](#footnote-ref-5)